



THE LIMES
PRIMARY ACADEMY

C/O Gunton Primary Academy
Gainsborough Drive, Lowestoft, Suffolk, NR32 4LX
Tel: 01502 584661
www.thelimesacademy.org
office@thelimesacademy.org
Headteacher: Mrs Kate Cracknell

Early Years Tapestry Online Learning Journeys

Each child has a personal learning journey which records photos, videos, observations and comments about their progress and development in line with the Early Years Foundation Stage, which builds up over time to form a full picture of your child's experience with us.

At the Limes, we use Tapestry, an online system which is hosted by secure servers. You will have secure access via an email address and password to your child's learning journey and in addition to viewing our contributions made in school, we will be encouraging you to add to it by commenting on observations, uploading photographs of home learning or experiences you have with your child. We intend to continue to keep some pieces of work/art and some observations in paper records where appropriate.

Although you will only have access to your child's learning journey and this cannot be seen by other parents, children within the Early Years environment will be photographed with others as they learn and work together. For this reason, we would like permission for your child to appear in photographs within other children's learning journeys.

Once you have access to your child's learning journey, it is crucial that you do not share photos and videos from your child's learning journey on any social media, e.g. Facebook, Snapchat, Twitter, Instagram etc. We ask that you protect the images of your child and other people's children by viewing and using them carefully.

To ensure the privacy and security of children's images, any parent/carer who breaches this confidentiality agreement will have their online access barred and will be provided with paper copies only of their child's learning journey.

Please complete the permission form attached, including your name and the email address that you wish to use to access your child's profile. Once we have received this, a link will be sent to you directly for you to be able to set up your own password.

We look forward to sharing your child's learning and experiences through Tapestry and we hope that you will enjoy viewing your child's achievements as much as we do.

Yours faithfully,

Mrs Kate Cracknell
Headteacher





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The Limes Primary Academy – Tapestry Online Permission Slip

Child's Name:.....

Please read carefully before signing.

- I give permission for my child to appear in any group photographs used in learning journeys. I understand my child's image will be able to be viewed by all the parents/ carers of the children also in that photograph.
- I agree NOT to electronically share, by social media or other online platforms, any part of my child's learning journey including photos and videos.
- I understand that my child's learning journey is for my own personal use. Information must not be shared with others.
- I agree to keep my login details safe and secure.

The email address I wish to use to set up and access my child's Tapestry account is:

.....

I agree to the above terms.

Parent/carer name:.....

Signed:..... **Date:**.....

